

## ABOUT SKYSPECS

SkySpecs, based in Ann Arbor, Michigan, is a startup company with a rapidly growing global operations footprint. We develop autonomous drones and data analytics to help owners and operators of energy infrastructure make better data-driven decisions.

## WHAT WE'RE LOOKING FOR

SkySpecs is seeking an Operations Project Manager to join the European team in Amsterdam, NL. You will help plan, provision, execute, and manage numerous complex people and equipment operations throughout the European Union and United Kingdom. You will be a jack-of-all-trades responsible for coordinating SkySpecs assets with site management and everything from developing region-wide inventory control and field KPI tracking systems to figuring out more efficient ways of scheduling drone operators and coordinating last-minute shipments of batteries to the middle of nowhere.

## REQUIREMENTS

- Bachelor's degree in operations, engineering, logistics, or similar.
- Practical experience implementing process control, logistics, maintenance / tech support, quality, metrics tracking, or similar systems.
- Be well-versed and comfortable with working and interacting virtually with both a US-based operations team and all SkySpecs field personnel.
- Entrepreneurial spirit, work ethic, and flexibility. Must be able to handle high-level, long-term planning one moment and switch to fast-paced project execution the next.
- Remote Operation – the majority of the SkySpecs Team is located in the USA; you must be comfortable making decisions independently and juggling multiple tasks with critical deadlines
- Excellent analytical, organizational, project management, and planning skills; high attention to detail; consistent follow through; a stellar team player.
- Must be comfortable with ambiguity and fast, constant changes to “the plan” with the ability to adapt quickly and make it seem effortless.
- Must be able to manage competing interests while maintaining a sense of urgency and meet frequent short timelines, goals, and deadlines.
- Ability to travel between EU countries and the USA at the last minute up to 15% of your time.
- Ability to work from our Amsterdam office on a full-time basis.
- Capable of being on a physically demanding job site environment requiring lifting cases up to 20 kg, standing, sitting, walking, kneeling, twisting, climbing stairs / ladders, and entering plant equipment (all while wearing personal protective equipment).
- A valid driver's license.

## NICE TO HAVES

- Startup or tech experience.
- 2-5 years of experience in operations.
- Experience working with international customers and cross-cultural communications.

- Experience with international shipping, customs documentation, ATA carnets, etc.
- Experience with IATA Dangerous Goods packing and shipping procedures.
- Practical, hands-on experience with drones – or better yet, a drone / private pilot license!
- Wind energy / renewables background.

## THE WORK

As the Europe Operations Project Manager at SkySpecs, you'll be responsible for solving a variety of operational challenges, many of which will involve creating and implementing new processes, procedures, and systems from scratch.

- 50% operations project management: Significant, independent coordination with customers and drone operators to understand logistics and scheduling constraints and support project execution. Track and manage field performance metrics and KPIs. Maintain and develop relationships with contractors, providing them feedback and improving our processes.
- 20% logistics / shipping. No reservations about hands on work. Pack equipment and batteries for deployments. Coordinate and execute the entire shipping process. Procure shipping material and keep it organized in the office. Manage international shipments. Understand logistics requirements for new countries.
- 15% operations engineering. Own, develop, and implement processes for inventory control, drone configuration management, personnel scheduling, data quality control, maintenance, field troubleshooting, etc.
- 15% jack of all trades. Documentation support, subcontractor support, EH&S, etc.

## YOU ARE...

- Enthusiastic about working in an office environment that is not overly structured and allows – and encourages – a lot of differing options and ideas.
- A self-starter that performs under pressure. You don't take yourself too seriously and can work around a variety of personalities, all of whom are very dedicated to keeping our company on its high growth trajectory.
- A problem solver that enjoys tackling issues without needing guidance on every step.

## THE PERKS

- A great downtown Amsterdam office with access to coffee, shopping, bars, restaurants, etc.
- An open vacation policy (our policy is: Get your work done; be reliable; go above and beyond because you want to, and take rest and relaxation when you need it!)
- A flexible work schedule and work environment
- The option of working from home when your tasks allow it
- The respect of your teammates regardless of department or skillset
- A fun, energetic workplace that is open and accepting of all interests
- Health benefits